

**Meeting of Board of Directors
July 16, 2020, 7:00 PM
Skowhegan Area High School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on July 16, 2020, at 7:00 PM at Skowhegan Area High School. Goff French* was absent.

*excused

1. Call to Order

The Superintendent called the meeting to order at 7:00 PM.

Flag Salute followed.

2. Annual Reorganization meeting

The Superintendent of Schools conducted the Election of a Board Chair.

a. Election of Chair

Jean Franklin nominated Lynda Quinn and Todd Smith seconded the nomination.

Peggy Lovejoy nominated Sarah Bunker and Kathy Wilder seconded the nomination.

There being no other nominations, the Secretary declared nominations closed.
Lynda Quinn was elected Chair of the Board by a vote of 572 to 400.

b. Election of Vice-Chair

Jean Franklin nominated Maryellen Charles and Theresa Howard seconded the nomination.

There being no other nominations, the Chair declared the nominations closed.
Maryellen Charles was elected Vice-Chair of the Board.

c. Election of Finance Committee Chair and Finance Committee

Jennifer Poirier nominated Jean Franklin and Derek Ellis seconded the nomination.

There being no other nominations, the Chair declared the nominations closed.
Jean Franklin was elected Chair of the Finance Committee.

d. **Election of Finance Committee Members**

On a motion by Jennifer Poirier and seconded by Haley Fleming, the Board voted to stay with the current members of the Finance Committee, Jean Franklin, Maryellen Charles, Jennifer Poirier and Lynda Quinn. (972 yes)

3. **Approval of the Minutes – 6/30/20**

ON A MOTION BY Karen Smith, seconded by Amy Rouse, the Board voted to approve the minutes of the Board of Directors’ meeting of 6/30/20. (972 yes)

4. **Communications**

a. **Letters**

The Superintendent acknowledged and accepted a letter of intent to retire from Vincent “Skip” Sorrentino, Computer/Network Support Technician.

b. **School Personnel** – There were no school personnel who wished to speak.

c. **Visitors** – There were no visitors who wished to speak.

5. **Committee Reports** – There were no committee reports.

The Superintendent asked for the Board’s approval to move the reorganization of Support Services and Educational Policy/Program Committees to August. Committees will remain the same with the exception of Annemarie Dubois, who is filing Mark Bedard’s place on the Support Services Committee. Committees are scheduled to meet on July 21 and 23. Annemarie Dubois was introduced to the board and congratulated for her election from Skowhegan. Mark Bedard was thanked for his service on the Board.

ON A MOTION BY Theresa Howard, seconded by Haley Fleming, the Board supported moving reorganization of the Educational Policy/Program Committee and Support Services Committee to August. (972 yes)

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Dixie Ring, seconded by Desiree Libby, the Board voted to approve nominations page one. (972 yes)

b. Update on Assessment Payments from Towns

The Superintendent shared that as of July 16th, Smithfield paid July assessment; Cornville, Norridgewock and Skowhegan were current with July assessment due on the 20th; Canaan was outstanding for a portion of June and July; Mercer was outstanding for June and July. Assessments are due on the 20th of each month.

c. Computation and Declaration of Votes

The Superintendent shared the Computation and Declaration of Votes of the District Budget Validation Referendum held July 14, 2020. A total of 2,193 affirmative and 960 negative votes were declared on Question 1, relating to the adoption of the District's 2020-2021 budget. A total of 2,181 affirmative and 960 negative votes were declared on Question 2, relating to Cost Center Transfers. A total of 2,170 affirmative and 980 negative were declared on Question 3, relating to the District Adult Ed Program.

ON A MOTION BY Amy Rouse, seconded by Dixie Ring, the Board voted that the Computation and Declaration of Votes dated July 16, 2020, and attached hereto be approved.

FURTHER VOTED that the Computation and Declaration of Votes be entered upon the records of RSU 54/MSAD 54.

FURTHER VOTED that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

(972 yes)

Following the vote, the Board of Directors signed the Computation and Declaration of Votes.

d. Approval and Signing of Assessments Warrants

ON A MOTION BY Jennifer Poirier, seconded by Dixie Ring, the Board voted to approve and sign the Assessment Warrants for the District's six towns, as presented. (972 yes)

Following the vote, the Board of Directors signed Assessment Warrants.

e. Approval and Resolution to Authorize Lease Purchase of New School Buses

The Superintendent requested the Board's approval of the Resolution to Authorize Lease Purchase of New School Bus in the Principal amount of \$106,500.

ON A MOTION BY Maryellen Charles, seconded by Desiree Libby, the Board voted that the Resolution to Authorize Lease Purchase of a new School Bus in the Principal Amount of \$106,500, be adopted in the form presented to this meeting and a copy of said Resolution be filed with the minutes of this meeting. (972 yes)

f. Update on Nickname/Mascot and Related Imagery Process

The Superintendent shared the list of 306 mascot suggestions, of which a total of 147 were options recommended by administrators. The process to determine mascot was reviewed. Educational Policy/Program and Support Services Committees will next week (7/21 and 7/23) to review, and up to 5 will be recommended per committee. The student body will be asked to provide feedback on the options put forward by the School Board by sharing their thoughts and ranking the choices.

g. Update on Planning to Return to School Sept. 1, 2020

The Superintendent reviewed the current Outline of MSAD 54's Return to School, including:

- Overarching Principles, Committee/Stakeholder Involvement
- Feedback
- General Building Safety Protocols
- Additional Adjustments to maximize social distancing and limit exposure between staff and students
- Educational Expectations

○ Transportation

7. Assistant Superintendent and Business Administrator

The Assistant Superintendent shared the following:

- Summer PD has started with ongoing presentations with a focus on preparing for next year and the possibility of remote learning.
- Parent Survey to gather information on distance learning and the start of school is extensive, with 1,046 responses. 87% of parents want students in school if it can be done safely. Areas of focus included disinfecting practices, hygiene knowledge to students.
- At their meeting on 7/2/20, the Educational Policy/Program Committee will review policies related to changes in Title IX laws.

The Support Services Manager shared the following:

- A new scanning unit, Zpass, will be installed on buses, providing notification of where and when a child gets on or off the school bus
- The track is on schedule to be paved next week
- The auditorium floor is being painted prior to installation of new seating
- The dividers are being installed in the lobby bathrooms

8. Old and Unfinished Business

The Superintendent shared that the DOE has announced that the Maine School Safety Center has been working to procure CDC recommended safety supplies to each SAU, including sanitizing wipes, hand sanitizer, N95 masks, disposable surgical masks, cloth face masks, clear face masks, head straps, face shields, medical gowns and disposable gloves.

9. New Business not listed on the Agenda – Nothing was shared.

10. Adjournment – The meeting adjourned at 8:38 p.m.

Respectfully Submitted,

Jonathan D. Moody, Superintendent of Schools